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MAR 10 1933

ANNUAL REPORT

BOARD FOR
VOCATIONAL EDUCATION

DIVISION OF REHABILITATION



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MAR 15 1933

By

UNIVERSITY OF ILLINOIS

Executive Officer

FRANCIS G. BLAIR

Superintendent of Public Instruction

ILLINOIS—1932



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ANNUAL REPORT
BOARD FOR VOCATIONAL EDUCATION
Division of Rehabilitation
Year ending June 30, 1932.

December 1, 1932.

TO HIS EXCELLENCY, LOUIS L. EMMERSON,
Governor, State of Illinois.

Complying with the provisions of the State Rehabilitation law, the Board for Vocational Education respectfully submits its annual report for the Division of Rehabilitation.

The Board in its report for 1931, reported, "The year just ended had much discouragement and many difficulties owing to economic conditions. However, the Division succeeded in rehabilitating and placing into remunerative employment, a larger number of disabled people than in any year since the inception of the work. Only the lack of sufficient funds with which to prepare applicants prevented a still larger number being placed."

The year 1932 was fraught with even more difficulties and discouragement than in 1931, but despite these obstacles, this Division succeeded in preparing for and placing into remunerative employment, more handicapped persons than in 1931 and more than any year since the inception of rehabilitation service. This was possible only as a result of the earnestness of purpose and growing efficiency of the staff. No other State has equaled Illinois' record for 1932.

The program under way for the current year ending June 30th, 1933 promises to about equal in results that of 1932 provided nothing occurs to retard its progress.

At the beginning of the year there was a live roll of 783 that had been accepted for service. There were 815 more accepted during the year making a total of 1,598 who received the attention of the Division. During the year 723 cases were prepared for and placed into remunerative employment; 136 were closed without having been rehabilitated. These were cases that were not susceptible, died, left the State or refused to co-operate. Of the 723 rehabilitations effected this year, 162 were placed by the Central Placement Bureau under its agreement of co-operation with the Division.

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The demands for the service of the Division have continued to increase at a rapid rate during the year with the result that before the year was half through, all of the available funds had been obligated and the acceptance of new cases had to be discontinued. There were, on June 30th, 1932, an accumulation of 950 applications on the waiting list, enough to more than use all of the funds available for the following year. Unless the service is applied in what seems to be the most needy cases rather than in the order the applications were received, there would be none of those applying in the year 1933 receive service in that year.

The Financial Report to the Federal Government which is used in this report, shows total expenditures of \$241,733.49 for the year. This includes an amount of \$5,000 of the regular expenditures of the Department of Labor, Division of Free Employment offices for the support of placement service for the handicapped persons which is matched by a like amount of Federal money through this office. Therefore, the actual amount of money expended by the Division was \$236,733.49 and this figure should be used in arriving at percentage of administrative expense, per capita costs, etc. On this basis, the administrative expense was 6.5% of the whole and the per capita cost for the cases rehabilitated was \$327 plus.

STATISTICAL REPORT

TABLE NO. 1

(From the Report to the Federal Board)

Section II.—Classification of Cases Rehabilitated During Fiscal Year Ended June 30, 1932.

Number rehabilitated by each method:	Guid- ance, school train- ing and place- ment	Guid- ance, employ- ment, training and place- ment	Guid- ance, other train- ing and place- ment	Guid- ance, physical recon- struction and place- ment	Guid- ance, artificial appli- ance and place- ment	Guid- ance and place- ment	Total
	A	B	C	D	E	F	G
Sex—							
1. Males.....	141	19	1	0	275	137	573
2. Females.....	73	1	0	1	35	40	150
3. Total, 1 and 2.....	214	20	1	1	310	177	723
Age—							
4. Under 21.....	114	5	0	0	12	6	137
5. 21-30.....	68	5	1	0	66	43	183
6. 31-40.....	21	5	0	1	73	55	155
7. 41-50.....	10	4	0	0	92	51	157
8. 51 and over.....	1	1	0	0	66	22	90
9. Age unknown.....	0	0	0	0	1	0	1
10. Total 4-9 inclusive	214	20	1	1	310	177	723

TABLE NO. 1—Continued

**Section II—Classification of Cases Rehabilitated During Fiscal Year
Ended June 30, 1932.**

Number rehabilitated by each method	Guid- ance, school train- ing and place- ment	Guid- ance, employ- ment, training and place- ment	Guid- ance, other train- ing and place- ment	Guid- ance, physical recon- struction and place- ment	Guid- ance, artificial appli- ance and place- ment	Guid- ance and place- ment	Total
	A	B	C	D	E	F	G
Origin of Disability—							
11. Employment accident.....	27	5	0	0	77	36	145
12. Public accident.....	59	11	0	0	178	38	286
13. Disease.....	102	4	1	1	54	85	247
14. Congenital.....	26	0	0	0	1	18	45
15. Total, 11-14, inc.....	214	20	1	1	310	177	723
Nature of Disability—							
16. Hand.....	11	0	0	0	9	16	36
17. Hands.....	2	0	0	0	1	1	4
18. Arm.....	12	2	0	0	8	16	38
19. Arms.....	0	0	0	0	2	0	2
20. Foot.....	2	0	0	0	10	1	13
21. Feet.....	1	0	0	0	3	2	6
22. Leg.....	85	13	0	0	231	23	352
23. Legs.....	29	2	0	0	30	3	64
24. Multiple.....	8	2	0	0	6	3	19
25. Head.....	0	0	0	0	0	0	0
26. Cardiac.....	4	0	0	0	0	10	14
27. Vision, partial.....	8	0	0	0	0	10	18
28. Vision, total.....	0	0	0	0	0	1	1
29. Hearing, partial.....	10	0	0	0	1	37	48
30. Hearing, total.....	12	0	0	0	0	19	31
31. T. B. (Fulmonary).....	1	1	1	0	0	11	14
32. Back.....	14	0	0	0	5	9	28
33. Miscellaneous.....	15	0	0	1	4	15	35
34. Total, 16-33, inc.....	214	20	1	1	310	177	723
Schooling—							
35. None.....	0	1	0	0	9	4	14
36. Grades 1-6.....	16	2	0	1	76	24	119
37. Grades 7-9.....	98	14	1	0	151	79	343
38. Grades 10-12.....	87	2	0	0	47	53	189
39. Other.....	13	1	0	0	27	17	58
40. Total, 35-39, inc.....	214	20	1	1	310	177	723

Section III—Services Rendered Rehabilitated Group.

	Voca- tional guid- ance	School train- ing	Em- plov- ment train- ing	Other train- ing	Phy- sical recon- struc- tion	Arti- ficial appli- ance	Place- ment	Main- ten- ance	Com- pen- sation servi- ce	Other servi- ce	Total servi- ce
	A	B	C	D	E	F	G	H	I	J	K
Rehabilitated—											
1. With training.....	235	214	20	1	5	47	235	26	2	18	803
2. Without training.....	488	3	1	0	3	312	488	6	1	18	1320
3. Total.....	723	217	21	1	8	359	723	32	3	36	2123

TABLE NO. 1—Concluded.

Section IV—Live Roll of Cases at End of Fiscal Year, June 30, 1932.

	Number of cases
1. Surveyed, rehabilitation plan not made.....	134
2. Rehabilitation plan made.....	23
3. In process of preparation for employment.....	492
a. In preparation status (other than training).....	35
b. In training status.....	457
4. Awaiting employment.....	126
5. In employment, being followed up.....	0
6. Total.....	775

Section V—Non-Rehabilitation Closures

Not accepted for rehabilitation service	Number of cases	Rehabilitation service not completed	Number of cases
1. Not eligible.....	37	1. Died.....	13
2. Not susceptible.....	18	2. Left State.....	8
3. Service declined.....	14	3. Discontinued.....	19
4. Referred to other agency.....	0	4. Lost contact.....	10
5. Other reasons.....	8	5. Other reasons.....	9
6. Total.....	77	6. Total.....	59

Section VI—Services Rendered Incompleted Group Reported in Section V.

	Number receiving
1. Vocational guidance.....	48
2. Physical reconstruction.....	3
3. Artificial appliance fitted.....	6
4. School training.....	23
5. Employment training.....	1
6. Other training.....	2
7. Maintenance.....	9
8. Compensation adjusted.....	1
9. Other service.....	15
Total services rendered.....	108

The following table compiled from the Field Agents weekly reports will give some idea of the work involved. This, of course, just shows the services rendered by the Field Agents and does not account for the office and supervisory work.

TABLE NO. 2

Number of calls on new applicants and trainees.....	6,312
Number of calls on training agencies.....	2,055
Number of calls on employers.....	2,087
Other calls.....	3,692
Towns visited.....	2,455
Number of closures.....	859
Letters and telephone calls.....	3,679
Grand total of all services.....	21,139

TABLE NO. 3

The following table is compiled from statistics contained in the 16th Annual Report of the Federal Board for Vocational Education:

1932

State	No. Case Workers	No. Re-habilitated	Per Capita Cost	Cost of Admr.	Cost of Rehab. Service	Total Expenditure	The following percentages were for Admr.
California.....	11	241	\$484.82	\$14,348.99	\$102,494.84	\$116,843.83	12½ %
Illinois.....	11	723	334.34	15,488.55	216,244.94	241,733.49	6 %
Michigan.....	9	401	199.45	11,822.41	68,159.92	79,982.33	14 %
New Jersey.....	12	303	373.35	21,333.71	91,792.08	113,125.79	18 %
New York.....	24	505	517.80	51,231.59	210,259.61	261,491.20	19 %
Ohio.....	7	430	225.94	10,122.36	87,034.15	97,156.51	10 %
Pennsylvania.....	2	232	425.13	24,614.00	74,017.31	98,631.31	25 %
Wisconsin.....	7	180	549.78	19,292.34	79,668.04	98,960.38	19 %

FINANCIAL REPORT

TABLE No. 4

(From the Report to the Federal Board)

SECTION II.—SUMMARY OF FEDERAL, STATE, LOCAL, AND OTHER FUNDS AVAILABLE FOR VOCATIONAL REHABILITATION, AND OF AMOUNTS EXPENDED AND UNEXPENDED FOR THE FISCAL YEAR ENDED JUNE 30, 1932.

Funds.	Amount available for fiscal year			Amount expended during fiscal year.	Balance unexpended June 30, (close of fiscal year) (C minus D).
	Balances brought forward from preceding year.	New funds available in fiscal year.	Total A. plus B.		
	A	B	C	D	E
1. Allotment of Federal money.....	\$2,984.43	\$97,644.45	\$100,628.88	\$100,628.88
2. State appropriations.....	136,200.00	136,200.00	136,104.61	\$95.39
3. Local appropriations.....	5,000.00	5,000.00	5,000.00
Total.....	\$2,984.43	\$238,844.45	\$241,828.88	\$241,733.49	\$95.39

2 Include all State appropriations for rehabilitation purposes.

3 Include all local appropriations for rehabilitation purposes.

The amount under the heading of Local Appropriations is money expended by the State Department of Labor in support of Central Placement Bureau, a Division under the Department of Free Employment Service. This Bureau engages in the placement of handicapped persons into suitable employment. The amount of \$5,000.00 per year has been determined as matchable by Federal funds for rehabilitation. \$5,000.00 from this source was available for the year.

Under Salaries and Travel of Supervisor and Assistant Supervisor, it is estimated that $\frac{3}{4}$ of the Supervisor's time is given to administrative duties and $\frac{1}{4}$ to case production, and the Assistant Supervisor gives $\frac{1}{4}$ of his time to administrative work and $\frac{3}{4}$ to case production.

TABLE No. 4—Continued.

SECTION III.—CLASSIFICATION OF EXPENDITURES FROM ALL FUNDS FOR VOCATIONAL REHABILITATION FOR THE FISCAL YEAR ENDED JUNE 30, 1932.

Classification of expenditures	Amount	
	Items	Totals
1. Administrative.....		\$ 15,488.55
a. Salary of director.....	None	
b. Salaries of supervisors.....	\$ 3,900.00	
c. Salaries of clerical assistants.....	7,150.00	
d. Travel of director and supervisors.....	887.15	
e. Communication.....	1,263.44	
f. Printing.....	265.84	
g. Supplies—administrative.....	429.95	
h. Rent, light and heat.....	1,583.31	
i. Miscellaneous—general.....	8.86	
2. Case production and service.....		
a. Salaries of supervisors and rehabilitation agents.....	36,700.01	
b. Travel of supervisors and rehabilitation agents.....	8,905.51	
c. Tuition, educational institutions.....	78,865.94	
d. Tuition, commercial and industrial establishments.....	2,150.00	
e. Tuition, correspondence.....	750.58	
f. Tuition, tutorial.....	586.50	
g. Instructional supplies and equipment.....	12,761.45	
h. Travel of trainees.....	1,353.82	
i. Artificial appliances.....	72,255.06	
j. Physical examinations.....	45.75	
k. Other case production expenditures (\$5,000.00 local appropriation).....	11,143.01	225,517.63
3. Total of 1 and 2.....		241,006.18
4. Expenditures not covered by rehabilitation act: Such as—		
a. Administrative equipment.....	683.85	
b. (Contingency) Repairs on wheel chair.....	30.96	
c. (Office) Rental on typewriter.....	12.50	727.31
5. Total of 3 and 4.....		\$241,733.49

The salary paid a director is regarded as administrative expense. Where a supervisor devotes part of his time to administration, both his salary and travel should be prorated in like proportion.

Four Years Progress:

TABLE No. 5

Year	Funds Expended	No. Rehabilitated	Per Capita Cost
1928-1929.....	\$135,229.47	289	\$467.22
1929-1930.....	155,378.98	283	549.04
1930-1931.....	191,940.83	520	369.11
1931-1932.....	241,733.49	723	334.34

Respectfully,

F. G. BLAIR,

Executive Officer,

Board for Vocational Education.

R. R. CLARK,
Supervisor.

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